

ADMIN@BERLIANARTS.COM 207-874-0587

Name _____	Telephone _____
	Cell _____
	E-mail _____

Add Contact Information To Database. Your Information Remains Private. Robert Diamante, Inc. Does Not Spam.

Do Not Add My Information To Your Database

Return Shipping Address

- Business
 Residential

Insurance Value of Art (Wholesale Value, Please)* _____

*If You Use a Third Party Insurance Company for Shipping Please Attach All Appropriate Documents

I Would Like My Artwork Back By _____

Shipping Charges (Estimated, based on PRIORITY MAIL. High Value Items will be shipped REGISTERED USPS unless otherwise requested)

\$20.50 (Additional Charges May Apply Depending On Insurance Value)

\$15.50 for residents of CT, MA, ME, NH, VT

- Artwork Will Not Be Returned Until Entire Balance Is Paid
 Your Artwork Will Be Sent USPS Unless Otherwise Noted
 A PDF File Of Your Images Will Be Emailed To You Prior To Return Shipping

Use Your Own Shipping Account*

UPS Account # _____

FedEx Account # _____

*A Street Address Is Required for Delivery Couriers other than US Postal Services

Credit Card Payments are managed through Quickbooks



You will receive an invoice and a request for payment through our Quickbooks billing system. You may also send a check with your work.

Check Box for COMBO SHOTS (WHITE AND GRADIENT BACKGROUNDS) add \$40 per piece in addition to per piece charge

Full Images	Pieces	Groups
<input type="checkbox"/> GRADIENT	(1-5) _____ # X \$110 = _____	_____ # X \$140 = _____
<input type="checkbox"/> WHITE	(6-10) _____ # X \$100 = _____	
	(11-15) _____ # X \$90 = _____	
	(16-20) _____ # X \$80 = _____	
Details	_____ # X \$60 = _____	_____ # X \$75 = _____

FORMATTING FOR ZAPPLICATION & JURIED ART SERVICES

COMPLIMENTARY UPON REQUEST YES _____

Yes, please UPLOAD my images to Zapplication/Juried Art Services _____ # X \$10 = _____

Artists Will Need To Fill In Descriptive Content After Uploading Is Completed

Zapplication User Name and Password User Name _____ Password _____

Juried Art Services User Name and Password User Name _____ Password _____

\$ CLASSIC JURY Images _____
\$ COMBO Shots _____
\$ WHITE BCKGRND Images _____
\$ Details _____
\$ ZAPP/IAS Formatting <u>FREE</u>
\$ Upload to ZAPP/IAS _____
Upload / Archive Fee <u>\$10</u>
\$ Subtotal _____
\$ Shipping _____
TOTAL

Please Ship Your Artwork To:
Berlian Arts
P.O. Box 812
Westbrook, Maine 04098
 Physical address provided upon request

Artwork Received	_____
Completed	_____
Invoice Date	_____
Amount Paid	_____
Total Due	_____
Artwork Returned	_____

Checklist

- Payment (Check or Credit Card)
 Completed Job Form
 Insurance Value
 Well-packed Items
 Inventory List
 Special Instructions

Re-shoot charges will apply if clear instructions for your photoshoot are not provided prior to or at the time of delivery of your artwork.